

## Advanced Executive Presence

### *Sample Program Schedule*

|               | Day 1   | Day 2  | Day 3   |
|---------------|---|--|---|
| 8:30 -9:00    | Breakfast   | Breakfast  | Breakfast   |
| 9:00-10:15    | Opening Lecture: Authentic Leadership on the Global Stage<br>Setting the Stage: Discovering <i>your</i> Goals           | Building Community I: Creating Powerful All-Hands Meetings to Inspire and Motivate                             | Building Community II: Creating Powerful All-Hands Meetings to Inspire and Motivate |
| 10:15 – 10:30 | Break   | Break  | Break   |
| 10:30-12:00   | Building Trust: Interpersonal Risk-taking by Revealing your Vision & Values<br>"Leadership Portrait" (breakout session) | The Rehearsal Process: Practice Content, Verbal & Nonverbal Communication to Make an Impact (breakout session) | Commitments: Integrating Learnings and Taking on Acts of Leadership                 |
| 12:00 -1:00   | Lunch   | Lunch  | Lunch   |
| 1:00-2:15     | Leaders on Stage: Learning From Inspirational Leaders Enhancing your Leadership Presence                                | The Dress Rehearsal: Coaching on Your "Passion Speech" (breakout session)                                      | Taking the Stage: Sharing your "Passion Speech"                                     |
| 2:15 - 2:30   | Break   | Break  | Break   |
| 2:30-4:40     | Leaders Prepare: Developing the Power of Knowledge and the Power of Intention (breakout session)                        | The Dress Rehearsal: Coaching on Your "Passion Speech" continued (breakout session)                            | Taking the Stage: Sharing your "Passion Speech" continued<br><br>Honorable Closure  |
| 4:40-5:00     | Putting it All Together: Takeaways and Gratitude  | Putting it All Together: Takeaways and Gratitude   |   |

## Advanced Executive Presence– Program Topics

The Advanced Executive Presence program curriculum covers the following topics:

### Topic 1 | Developing Your Leadership Portrait

- Discovering your goals
- Uncovering your authentic leadership presence
- Creating your leadership portrait
- Listening to others

### Topic 2 | Preparing as a Leader

- Learning how executives engage and inspire their audiences
- Bringing “magic into the room”
- Developing the power of knowledge & intention
- Preparing for the stage

### Topic 3 | Powerful Meetings & Building Community

- Building trust: revealing your vision & values
- Creating powerful all-hands meetings that inspire and motivate
- Touching the minds and hearts of an audience

### Topic 4 | The Dress Rehearsal

- Breaking down the elements of a presentation
- Practicing content/structure, voice, and non-verbal communication
- Rehearsing public speaking for impact

### Topic 5 | Giving and Receiving Feedback

- Learning how to coach and be coached
- Practicing the elements of constructive feedback

### Topic 6 | Taking the Stage

- Presenting your leadership portrait
- Redefining your communications style for a global stage