# New Manager Boot Camp LIVE (Online)

## Sample Program Schedule

### Orientation

**November 2**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
</table>
| 11:00-12:00 pm | Introduction to The Berkeley ExecEd Digital Forum  
**Julie Shackleton** |

### Week 1: Leading Self

<table>
<thead>
<tr>
<th>Date</th>
<th>November 10</th>
<th>November 12</th>
<th>November 13</th>
</tr>
</thead>
</table>
| Time             | Key Success Factors & Challenges as a New Manager  
**Homa Bahrami** | How You Lead Others: Your Leadership Style  
**Jennifer Chatman** |                                                          |
| 11:00-12:30 pm   | Break                      | Break                      | Application Workshop: Group  
Coaching Session  
**Homa Bahrami** |
| 12:30-1:00 pm    | Leading with Agility & Flexibility: Your Adaptive DNA  
**Homa Bahrami** | How You Lead Others: Your Leadership Style  
**Jennifer Chatman** |                                                          |
| 1:00-2:30 pm     |                           |                           | 1:00-2:00 pm            |

All times noted are Pacific Standard Time PST

*Please note that the sample schedule is subject to change*
# New Manager Boot Camp LIVE (Online)

## Sample Program Schedule

### Week 2: Leading the Team

<table>
<thead>
<tr>
<th>November 17</th>
<th>November 19</th>
<th>November 20</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>11:00-12:30 pm</strong></td>
<td><strong>12:30-1:00</strong></td>
<td><strong>1:00-2:30 pm</strong></td>
</tr>
</tbody>
</table>
| Virtual Collaboration: Diagnosing Your Team's Vital Health Signs  
  *Homa Bahrami* | Mindset, Influence, Impact  
  *Alex Budak* | **Tools for Managing & Engaging Your Distributed Team  
  *Sibley Bacon*** |
| Break | Break | **Leading Through Rapport  
  *Cort Worthington*** |
| **1:00-2:00 pm** | | **Application Workshop: Group Coaching Session  
  *Homa Bahrami*** |

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*Sample Program Schedule*

**Week 3: Influencing Stakeholders**

*No sessions week of November 23*

<table>
<thead>
<tr>
<th></th>
<th>December 1</th>
<th>December 3</th>
<th>Post Program – January 8, 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>11:00-12:30 pm</strong></td>
<td>Communicating Up, Down &amp; Across in Virtual Settings<em>Homa Bahrami</em></td>
<td>Panel Discussion with Senior Leaders<em>Homa Bahrami</em></td>
<td></td>
</tr>
<tr>
<td><strong>12:30-1:00 pm</strong></td>
<td>Break</td>
<td>Break</td>
<td></td>
</tr>
<tr>
<td><strong>1:00-2:30 pm</strong></td>
<td>Constructive Conversations<em>Cort Worthington</em></td>
<td>Action Planning &amp; Wrap-Up<em>Homa Bahrami</em></td>
<td>1:00-2:00 pm</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Office Hours</td>
</tr>
</tbody>
</table>

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